Reciprocity Agreement Programs  
(Garrett College and the State of Ohio)  

- West Virginia University has a special agreement to enroll residents of Garrett County, Maryland, and Ohio Reciprocity students as full-time (12 credit hours) baccalaureate degree seeking students at resident tuition and fee rates based on criteria established by West Virginia University at its main campus in Morgantown and its Potomac State College campus in Keyser.  
http://apply.wvu.edu/costs/reducedtuition/ohio.aspx

- Students in the Tuition Reciprocity Agreement program must remain in good academic standing (2.0 or better GPA) and continue to make good academic progress toward entry into the major or completion of major program requirements.

- Students on probation or judged to not be making progress toward entry into or completion of the approved program will be removed from the ACM/Reciprocity Agreement Program and charged out-of-state tuition.

- Special note: Students taking summer classes may take up to 12 credit hours across both 6 week sessions and courses must be major specific.

Deadlines for applying, reapplying or changing to a new ACM major:

- **Fall Semester deadline** – July 31
- **Spring Semester deadline** – December 15
- **Summer Term deadline** – April 30

No certification letter will be accepted after the deadline.

---

**Academic Common Market (ACM) at WVU**

**Contact**

Ms. Shirley Robinson, Administrative Assistant and Associate ACM Coordinator  
http://undergraduateacademicaffairs.wvu.edu/home/acmatwvu

**Participating ACM programs at WVU:**

Step 1: Be accepted to WVU

Step 2: Apply to your home state ACM Coordinator which will start the ACM application process. Once the application process is completed with your home state

Step 3: State Coordinator will send certification letter to the Associate Provost’s Office Associate ACM Coordinator for WVU approval.

Step 4: ACM approval is forwarded to the Office of the Registrar. Office of the Registrar’s representative updates residency status.

Step 5: Representative from the Registrar’s Office sends letter of notification of approval to home residence.

*Upon receiving certification letter, the process takes approximately 3-4 weeks to complete.*

Office of the Provost  
PO Box 6203  
1500 University Ave.  
Morgantown, WV  26506-6302  
(304) 293-2641 or (304) 293-2661  
(304) 293-7554 fax

http://undergraduateacademicaffairs.wvu.edu/home/acmatwvu
Guidelines for Remaining in the Academic Common Market (ACM) or Reciprocity Agreement Programs at WVU

To remain in the Academic Common Market program or Tuition Reciprocity Agreement program, a student must remain in good academic standing (2.0 or better GPA), be registered as a full-time student (12 credit hours), and meet the WVU standards for good academic progress toward entry into the major or completion of major program requirements.

If a student is on probation (less than a 2.0 GPA) or is not making progress toward entry into or completion of the approved program, the student will be removed from the ACM/Reciprocity program and charged out-of-state tuition.

First-year freshmen (only) who do not meet GPA and academic progress standards will receive a letter of warning at the end of their first semester. If progress has not improved by the end of the 2nd semester, the student will be removed from the ACM/Reciprocity Program for the following term.

At the end of each term a follow-up progress audit report is completed for each ACM/Reciprocity student. Students, who do not meet GPA and academic progress standards, will be removed from the ACM/Reciprocity Agreement program and out-of-state tuition will be assessed in subsequent terms.

Continue to remain eligible under your state requirements.

If academic progress is not being made, or the student fails to meet the standards of their home state, notification will be sent to the student’s home and or MIX account concerning their ACM/Reciprocity status.

Students who change their major or defer entry into the program must obtain a new certification letter from their ACM State Coordinator. Students who change their major during the semester will be charged the out-of-state tuition rate for that semester, if the major is not an approved ACM major.

### ACM Standards on Minors or Dual Degrees

- A minor must be part of the ACM approved major requirement
- Students may only pursue majors and degrees that are approved through the Academic Common Market or Reciprocity Agreement Programs at WVU.
- Students should contact the Office of the Associate Provost concerning a second major or degree program.
The FAQ’s of the ACM?

What is the Academic Common Market?
- The Academic Common Market is a tuition-savings program for college students in the 15 SREB member states who want to pursue degrees that are not offered by their in-state institutions. Students can enroll in out-of-state institutions that offer their degree program and pay the institution's in-state tuition rates. More than 1,900 undergraduate and graduate programs are available for residents of SREB states.
- The ACM program is not competitive or merit-based, but applicants must meet state residency and college program requirements.
- The ACM reduces the unnecessary duplication of academic programs among participating states, recognizing that it is impractical for any institution or single state to develop or maintain degree programs in every field of knowledge.
- It provides access across state lines for programs not available in a student's home state.
- First-professional degree programs, such as law, medicine, dentistry, pharmacy and optometry, are not offered in the ACM and cannot be requested.
- Some institutions and states may impose additional acceptance requirements, such as full-time enrollment status or GPA requirements.

Is the ACM automatic, if I am accepted into a major that qualifies for the ACM?
The ACM is NOT automatic. If you have selected a major that qualifies for the ACM, you MUST make application through your home state to benefit from the ACM.

What if, I change my major or program?
If you change your major or program within the 2 or 3 week period during the semester to a non-academic common market major, the institution will re-access your tuition and the out-of-state rate will be applied.

Most ACM institutions will not require you to pay back tuition for the years that you received ACM benefits if you change your major or program to one that is not approved for the ACM or is available in your home state. If you change your major to a different program that is included in the Academic Common Market, you must be recertified by your state coordinator.

What if, I am accepted into a program that is not part of the ACM Inventory and then the program is made available, will I still be eligible for the in-state rate?
If a program is added to the ACM Inventory after the ACM deadlines, that program will be made available to ACM student for the upcoming semester (next term). The student would not be eligible for the in-state rate. The ACM cannot be added retroactively.

What if, it takes longer than 5 years to graduate?
If you have not completed your primary major (the approved ACM major) within 5 years, you will be removed from the ACM and the out-of-state rate will be accessed.
What if, I am not enrolled on a continuous bases?
If you are not enrolled on a continual bases for any reason, you will be removed from the ACM and the out-of-state rate will be accessed.

Can the ACM be retroactively applied?
No, the ACM cannot be retroactively applied.

What if, I have a poor semester at WVU as a freshman?
If you have a poor semester, below a 2.0 or drop below your majors required GPA (2.5 or higher) you will be sent notification of a warning and you will be afforded the opportunity to improve during the next semester.
If improvement is not made than you will be removed from the ACM the next semester at WVU and the out of state rate will be accessed.

What if, I want to double major?
We cannot stop any student from double majoring; however, the requirements for the ACM at WVU are to be followed. All courses for the approved ACM major, must be major specific. There is a plan of study listed in DegreeWorks, WVU Catalogue, on your College website and in consultation with your academic advisor for the approved ACM major, which is to be followed. Not taking major specific courses will jeopardize your ACM at WVU.

Scenario on Doubling Majoring
Double majoring: the only programs that have a double major (dual) are the following:
Aerospace/Mechanical Engineering (DE, KY, VA)
Mining/Civil Engineering (AR, DE, MD)
Biometric Systems & Computer Engineering (DE)
For instance, if a student is approved from their home state for Design and Merchandising (Interior Design) and then wants to add the Fashion Dress & Merchandising to get a double major, they would not be approved to do so, reason being the student’s home state will not approve the second degree.

What if, I drop below full-time status?
Full-time status is 12 credit hours. If you drop below full-time status you will receive a warning notification sent to your Mix Email Account. The second time you will be removed from the ACM for a semester and the out of state rate will be accessed.

Special note: Students taking summer classes may take up to 12 credit hours across both 6 week sessions and courses must be major specific.

Reasons for being recertified:
1. Not enrolled on a continuous basis
2. Changing degree programs
3. Academic Probation
4. Suspended
5. Falling below the required GPA 2.0 (or the degree programs required GPA)
6. Not remaining a resident of your home state
Special note:
When a student is readmitted to the ACM, he or she must have a cumulative GPA of a 2.0 or better.

What if, I miss the deadline for applying?
If you miss the deadline, you will have to apply for the next term. So, please adhere to the deadlines. Deadlines below are not to be confused with your states deadline for completing the application process. Please remember any student who is applying, reapplying or changing to a new ACM major will have to adhere to the same deadlines listed below and if not followed the out-of-state tuition rate will be accessed:

Fall Semester – July 31
Spring Semester – December 15
Summer Term – April 30

Any certification letter received after the deadline, will be returned to the State issuing request and asked to resubmit the certification letter for the next term.